लोक सेवा आयोस

ा र आन्तरिक प्रतियोगितात्मक

भरतवल्य अधिकारी

प्रमुख प्रशासकीय अधिकृत

नेपाल विविध सेवा, कम्प्युटर अधिकृत राजपत्राङ्कित तृतीय श्रेष

लिखित परीक्षाको कि प्रथम र द्वितीय पत्र :- स्ट्रम्ब्युह गांच तरा आ

- **Computer Fundamentals** 1.
- ter Fundamentals Computers, Kinds of Computers in respect of size and function,
 - 1.1 Generation of Computers, 1.2
 - Components and Architecture of Computers, Connecting the Components, 1.3
 - Getting started: Orientation to personal computers, The system unit, Starting the 1.4 computers
 - Input Devices: The keyboard, The mouse, Other input devices 1.5
 - Processing: CPU, Memory .1.6
 - Storages devices: Overview of Storage Devices, The Floppy Disk Drive, The Hard 1.7 Drive, The Universal Serial Bus(USB) Devices and Other Storage Devices
 - Output devices: Monitors, Printers, Modems, Soundboards 1.8
 - Dos survival guide: Using Command Prompt, Creating and using AUTOEXEC.BAT 1.9 and CONFIG.SYS
 - Windows survival guide: The Windows Desktop, The Program Manager, Organizing 1.10 the Desktop, The File Manager
 - Application software: Using Application Software 1.11
 - Windows Explorer, E-mails, Internet, Intranet, Extranets, Ethernet, HTTP 1.12
 - Computer Viruses, Antivirus 1.13

Data Structure and Algorithms' 2.

- Fundamental of Data Structures, Abstract Data types, 2.1
- Lists, Linked Lists, Stacks, 2.2
- Oueues, Priority Queue, 2.3
- Trees: Traversal, Implementations, Binary Trees, Binary Search Trees, Balanced 2.4 Search Trees, AVL Trees.
- Indexing Methods. Hashing Trees, Suffix Trees 2.5
- Worst-Case and Expected time Complexity. .2.6
- Analysis of Simple Recursive and Nonrecursive Algorithms. 2.7
- Searching, Merging and Sorting. 2.8
- Introductory Notions of algorithm design: Divide-and-Conquer, Dynamic 2.9 Programming, Greedy Methods, Backtracking
- Graph algorithms: Depth-first Search and Breadth-first Search, Shortest Path 2.10 Problems, Minimum Spanning Trees, Directed Acyclic Graphs.
- System Analysis and Design 3.
 - Defining the System, System Owner, System User, System Designers and system 3.1 Builders, System Analysts, Variations on the System Analyst title, System life Cycle,
 - Joint Application Development (JAD): JAD definition, JAD purpose, JAD 3.2 Philosophy, JAD Scope,
 - Involved in a JAD: Sponsor, Business Users, System Analyst 3.3
 - Roles of JAD Group Member: Project Leader, Record Keeper, Time Keeper. 3.4
 - The System Design Environment: Development Process, Management Process, 3.5 System Structure, Basic Component of Computer based Information System, Personal/ Centralized/Distribution System.
 - Introduction, Finding the Problem, Evaluating the **Concept** formations: 3.6 Proposal, Technical Feasibility, Operational Feasibility, Economic Feasibility.
 - Requirements analysis: Representing System Analysis Model, Requirement Model, 3.7 Design Model,
 - Development Process: Design Method. 3.8
 - Entity Relationship Diagram (E-R Diagram): Notations, Entities: Strong Entities, 3.9 Weak Entities, Attributes: Simple and Composite, Single Valued and Multiple Valued, Null and Derived Attribute.
 - Relationship Sets: Degree of Relationship and Cardinality Relationship, 3.10 Specialization, Generalization, Aggregation.